



**Southeast Washington Aging and Long Term Care  
Council of Governments Governing Board  
December 5, 2019 at 10:30a.m.  
Greater Columbia Behavioral Health ASO - Conference Room  
101 N Edison Street, Kennewick, WA**

**AGENDA**

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|---|---|
| 1. Call To Order  | <i>Commissioner Robert Johnson, Chair</i> |
| 2. Welcome & Introductions  | <i>Commissioner Robert Johnson, Chair</i> |
| 3. Additions/Changes to Agenda  | <i>Commissioner Robert Johnson, Chair</i> |
| 4. Approval of October 3, 2019 Meeting Minutes  | <i>Commissioner Robert Johnson, Chair</i> |
| 5. Director's Report  | <i>Lori Brown, SE WA ALTC Director</i>    |
| 6. Report: August/September/October 2019 Financial Report   | <i>Lori Brown, SE WA ALTC Director</i>    |
| 7. RESO 2019-09; Authorizing Investing Signers for Warrant  | <i>Lori Brown, SE WA ALTC Director</i>    |
| 8. RESO 2019-10; Amending the 2019 Operations Budget  | <i>Lori Brown, SE WA ALTC Director</i>    |
| 9. RESO 2019-12; Reappointment of Standing Advisory Council Members                                       | <i>Lori Brown, SE WA ALTC Director</i>    |
| 10. ALTCCOG 2019-74; Agreement No.: 2019 GARFIELD COUNTY (ADRC),<br>Mod No 01                             | <i>Lori Brown, SE WA ALTC Director</i>    |
| • Increase Total Contract Amount by: \$7,000 (\$79,000 to \$86,000)                                       |   |
| 11. ALTCCOG 2019-76; Agreement No.: 2019 ELMVIEW (NUTR),<br>Mod No 02                                     | <i>Lori Brown, SE WA ALTC Director</i>    |
| • Elmview - Nutrition Services in Kittitas County   |   |
| • Increase Congregate Meals by: \$8,000 (\$61,980 to \$69,981)  |   |
| • Increase Home Delivered Meals by: \$17,000 (\$131,454 to \$148,454)                                     |   |
| • New Total Maximum Consideration increases from: \$193,434 to \$218,434                                  |   |
| 12. ALTCCOG 2019-77; DSHS #1969-41470, Amendment No 02,<br>Contract Amendment No. 02; Older Americans Act | <i>Lori Brown, SE WA ALTC Director</i>    |
| • Current Contract Total Maximum: \$2,779,214.  |   |
| • Increase Maximum Contract Amount by: \$25,699   |   |
| • New Maximum Contract Amount: \$2,804,913.   |   |
| 13. ALTCCOG 2019-78; Agreement No.: 2019 CHESTERFIELD (RESPITE),<br>Mod No 02                             | <i>Lori Brown, SE WA ALTC Director</i>    |
| • Chesterfield Services - Respite Services in ALL 8 Counties  |   |
| • Increase Total Maximum Contract Amount by: \$2,000 (\$24,000 to \$26,000)                               |   |



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14. ALTCCOG 2019-79; Agreement No.: 2019-2020 CCDY (KINSHIP), *Lori Brown, SE WA ALTC Director*  
*Mod No 01*
- Kinship Caregiver Services in ALL 8 Counties
  - Increase Kinship Caregiver Support Program amount by: *\$10,034 (\$126,409 to \$136,443)*
  - New Total Maximum Contract Amount: *\$268,012*  
(Kinship Navigator & Kinship Grandparents Services Remain Unchanged)
15. ALTCCOG 2019-82; DSHS #1869-42157, Amendment No 01, MIPPA *Lori Brown, SE WA ALTC Director*
- Increase Total Maximum Contract Amount from: *\$20,888 to \$23,957*
  - New Total Maximum Contract Amount: *\$44,845*
16. ALTCCOG 2020-17; Performance Agreement: 2020 FLOWERS (INTERPRET) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with Ms. Flowers Interpreters & Translators, LLC for the delivery of Interpreting and Translation Services in ALL Eight Counties
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$35,000*
17. ALTCCOG 2020-22; Performance Agreement: 2020 CHCW (HH) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with Community Health of Central WA for the delivery of Health Home Services in Kittitas and Yakima Counties
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$60,000*
18. ALTCCOG 2020-23; Performance Agreement: 2020 PATHWAYS (HH) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with Pathways of Washington, Inc. for the delivery of Health Home Services in Benton, Columbia, Franklin, Walla Walla, and Yakima Counties
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$185,000*
19. ALTCCOG 2020-30; Performance Agreement: 2020 HOPESOURCE (TRANS) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with HopeSource for the delivery of Transportation Services in Kittitas County
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$26,588*
20. ALTCCOG 2020-35; Performance Agreement: 2020 BFES (ADHRESPITE) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with Benton Franklin Elder Services for the delivery of Adult Day Services & Respite in Benton and Franklin Counties
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$43,800*



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21. ALTCCOG 2020-36; Performance Agreement: 2020 FISH (NUTR) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with F.I.S.H Community Food Bank for the delivery of Nutrition Services in Kittitas County
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Maximum Contract Amount Not To Exceed: *\$170,000*
22. ALTCCOG 2020-39; Performance Agreement: 2020-2023 CCSWW (CFC/MPC) *Lori Brown, SE WA ALTC Director*
- Execute an agreement with Catholic Community Services of Western WA for the delivery of Community First Choice / Medicaid Personal Care Services in ALL Eight (8) Counties
  - Agreement Period: January 1, 2020 – December 31, 2023
  - *No Maximum Dollar Amount – Sets The Rates and Requirements for Home Care Agencies*
23. ALTCCOG 2020-73; DSHS #2069-67256, MAC/TSOA Implementation *Lori Brown, SE WA ALTC Director*
- **M**edicaid **A**lternative **C**are / **T**ailored **S**upports for **O**lder **A**dults
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Total Maximum Contract Amount: *\$1,439,862.*
24. ALTCCOG 2020-74; DSHS #2069-69033, Older Americans Act *Lori Brown, SE WA ALTC Director*
- Agreement Period: January 1, 2020 – September 30, 2021
  - Total Maximum Contract Amount: *\$2,283,252.*
25. ALTC LEASE 2020-02; Real Property Lease Agreement *Lori Brown, SE WA ALTC Director*
- Execute a Real Property Lease Agreement with Samvid Corp. for the lease of office space for SE WA ALTC COG Asotin County, Clarkston office
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Total Maximum Contract Amount: *\$29,940*
26. ALTC Janitorial 2020-01; Janitorial Services Agreement *Lori Brown, SE WA ALTC Director*
- Execute an agreement with AMB Industry Groups, LLC for the delivery of Janitorial Services for SE WA ALTC COG Administrative Office
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Total Maximum Contract Amount: *\$10,174.08*
27. ALTC Janitorial 2020-02; Janitorial Services Agreement *Lori Brown, SE WA ALTC Director*
- Execute an agreement with AMB Industry Groups, LLC for the delivery of Janitorial Services for SE WA ALTC COG Walla Walla Office
  - Agreement Period: January 1, 2020 – December 31, 2020
  - Total Maximum Contract Amount: *\$9,757.32*
28. Public Hearing - 11:30am
- SE WA Aging and Long Term Care Council of Governments 2020 Operations Budget



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29. RESO 2019-11; SE WA ALTC COG 2020 Operations Budget

*Lori Brown, SE WA ALTC Director*

30. Claims /Payroll Warrants

*Lori Brown, SE WA ALTC Director*

Claims Warrants			Amount
Claims Clearing Warrant	10/15/19	12083 - 12190	\$300,025.55
Claims Clearing Warrant	10/31/19	12191 - 12273	\$468,057.76
Claims Clearing Warrant	11/01/19	12274 - 12288	\$36,340.15
Claims Clearing Warrant	11/15/19	12289 - 12402	\$192,567.81
Claims Clearing Warrant	11/27/19	12403 - 12468	\$554,814.33
Claims Clearing Warrant	12/02/19	12469 - 12484	\$36,489.15
Subtotal of Claims Warrants			\$1,588,294.75
Payroll Clearing Warrant	10/10/19	(191010001-191010132)	\$318,778.38
Payroll Clearing Warrant	10/25/19	(191025001-191025132)	\$319,057.97
Payroll Clearing Warrant	11/08/19	(191125001-191125136)	\$326,218.15
Payroll Clearing Warrant	11/25/19	(191108001-191108136)	\$329,386.68
Subtotal of Payroll Warrants			\$1,293,441.18
Grand Total of Claims/Payroll Warrants			\$2,881,735.93

31. Executive Session – Labor/Management Discussion (25 Minutes)

32. RESO 2019-13; Matter of Non-Affiliated 2020

*Lori Brown, SE WA ALTC Director*

33. RESO 2019-14; Matter of Succession Planning

*Lori Brown, SE WA ALTC Director*

34. Public Comment

ALL

35. Next Meeting Date/Time/Location/Agenda Items

*Commissioner Robert Johnson, Chair*

36. Adjourn

*Commissioner Robert Johnson, Chair*