

**SOUTHEAST WASHINGTON AGING AND LONG TERM CARE  
COUNCIL OF GOVERNMENTS  
P.O. BOX 8349  
YAKIMA, WA 98908  
Phone: (509) 965-0105**

**DATE: August 2, 2018**

**SUBJECT: Notification of "Request for Proposal"**

**REQUEST FOR PROPOSAL**

Southeast Washington Aging and Long Term Care Council of Governments (SE WA ALTC) is notifying current providers of SE WA ALTC of the *Request for Proposal* process. SE WA ALTC is required to conduct a bid process every four years for program services provided. The various programs have been staggered so that SE WA ALTC is not going out for bid for all of the services at the same time. The bid process for the services set forth below is for calendar years 2019-2022. The following is a bid for legal services. The applicable counties for the service and the projected funding amount available are indicated below.

**LEGAL SERVICES**

Asotin County	\$ 3,583
Benton County	\$ 23,448
Columbia County	\$ 857
Franklin County	\$ 7,946
Garfield County	\$ 390
Kittitas County	\$ 5,375
Walla Walla County	\$ 9,815
Yakima County	\$ 37,235

Parties interested in providing Legal services as listed above, please send a letter requesting the Request For Information (RFI) packet to get additional information. The letter must be addressed to:

ATTN: Eliticia Sánchez, Planner  
P.O. Box 8349  
Yakima, WA 98908

*The RFI letter must be received in the SE WA ALTC Administrative office before 5 p.m., Thursday August 16, 2018.*

Included in the RFI packet is a "Letter of Intent" that ***you must submit*** in order to receive a bidding packet (Request for Proposal) for that service. The last day the "Letter of Intent" will be accepted in the SE WA ALTC Administrative office is August 22, 2018 at 5 p.m. SE WA ALTC will accept letters of intent from prospective applicants to determine whether one or more organizations are interested in and qualified to submit a proposal in a competitive bid process. After the review of the letters of intent submitted, a formal RFP may be issued. The RFI packet may be obtained on-line at [www.altc.washington.com](http://www.altc.washington.com) , or email [sanche@dsht.wa.gov](mailto:sanche@dsht.wa.gov) to request the RFI packet.

If you have any questions, please contact Eliticia Sánchez at 1-877-965-2582 or [sanche@dsht.wa.gov](mailto:sanche@dsht.wa.gov)

SE WA ALTC reserves the right to change the RFP timelines

*The Board of SE WA ALTC Council of Governments  
reserves the right to reject any and all bids, or parts thereof*

**\*PLEASE PUBLISH WEDNESDAY, AUGUST 8, 2018**