

Local and State/National Issue Areas (Work-plan Matrix):

Goal: Awareness of and referrals to KCSP and Navigator will increase throughout eight county region.					
Measurable Objectives	Key Tasks	Lead Position & Entity	Timeframe for 2014-2015 (By Month & Year)		Accomplishment or Update
			Start Date	End Date	
Navigator will present in-service training to staff in Walla Walla, Benton/Franklin, Kittitas, & Yakima SE/ALTC offices once yearly to increase awareness & referrals.	Acquaint ALTC ADRC staff with KCSP and Navigator programs.	FCSP Coordinator		December 31, 2014	This is routine practice and will be removed as a goal.
Information about KCSP & Kinship Navigation will be disseminated on the Spanish language radio station KDNA in the Yakima Valley.	ALTC will schedule with Radio KDNA to do spots on kinship issues.			December 31, 2014	Radio KDNA no longer offers ALTC the opportunity to present information at this time.
Special emphasis will be placed on reaching Spanish speaking kin caregivers through outreach to Hispanic churches & community groups.	Spanish speaking Kinship Navigator will do outreach to Hispanic churches and community groups.	Spanish speaking Kinship Navigator	Ongoing		Catholic Family & Child Service has had difficulty retaining the services of a Spanish speaking navigator, partially due to only being able to have a 10-hr/week position.
The KINDred Spirits collaboration will continue to hold annual retreats to set goals for the upcoming year.		Mary Pleger, Primary Navigator		December 31, 2014	This has been discontinued due to lack of attendance.
Navigator will work together with the Yakama Nation Kinship Navigator to serve kin families living on the Yakama Nation Reservation.		Mary Pleger, Primary Navigator, and Jenece Howe, YN AAA Navigator		December 31, 2014	This is routine practice and will be removed as a goal.

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SE/ALTC staff in Walla Walla, Columbia, Garfield & Asotin counties will assist Navigator to serve kin families in those counties who need to submit documentation for KCSP funds by faxing the required documentation to the Navigator.		ALTC ADRC staff Mary Pleger		December 31, 2014	This is now routine practice and will be removed as a goal.
KINDred Spirits newsletter, containing information pertinent to all eight counties, will be published bi-monthly.	Compose newsletters, one for Yakima/Kittitas and another for Tri-Cities and lower 4 counties.	Mary Pleger, Primary Navigator		December 31, 2014	Kin caregivers have stated they are thankful for newsletters and find articles helpful. This is routine practice and will be removed as a goal.
Copies will be mailed or emailed to those on existing mailing lists. Mailing lists will be updated as new kin caregivers come forward.		Mary Pleger, Primary Navigator		December 31, 2014	Routine practice and will be removed as a goal.
Navigator will distribute a client satisfaction survey to kinship caregivers annually.	Satisfaction surveys to be mailed out every other year, as one is not required by ALTA every year. Summary of surveys to be given to ALTC.	Mary Pleger, Primary Navigator	ongoing	December 31, 2014	This routine practice is included in the Statement of Work for the KCSP contract with Catholic Family & Child Service. This is removed as a goal.
SE/ALTC and interested Advisory Board members will receive the kinship newsletter, KINDred Spirits.	Mary Pleger will forward newsletter to FCSP Coordinator who will request ALTC Admin Asst email copies to Advisory Board.			December 31, 2014	Routine practice and will be removed as a goal.

Goal: KCSP and Navigator services will assist kinship caregivers at risk of being unable to continue to provide care.					
Measurable Objectives	Key Tasks	Lead Position & Entity	Timeframe for 2014-2015 (By Month & Year)		Accomplishment or Update
			Start Date	End Date	
Navigator will use guidelines on KCSP intake form to assist in determining which caregivers are at highest risk of being unable to continue providing care.				December 31, 2014	This is routine practice and will be removed as a goal.
Navigator will work with such groups as schools, churches, Casey Family Services, the Department of Children and Family Services (DCFS) and Washington State Children’s Administration (CA) to identify kinship caregivers in need.				December 31, 2014	The Kinship Navigator spearheads the KINDred Spirits Collaboration in Yakima that includes DCFS and CA staff. This is routine practice and will be removed as a goal.
Navigator will work with KINDred Spirits group.				December 31, 2014	This is routine practice and will be removed as a goal.
Navigator will allocate emergent funds to qualifying kin caregivers according to State and Federal guidelines.				December 31, 2014	This is routine practice and will be removed as a goal.
The Kinship Navigator will continue to work with the Yakima County Court Facilitator who provides assistance with filling out and filing third party custody paperwork.				December 31, 2014	This is routine practice and will be removed as a goal.
Legal Options Clinics staffed by attorneys working pro bono will be offered monthly.				December 31, 2014	This is routine practice and will be removed as a goal.

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When certified class leaders are available for PASTA and Powerful Families classes, the Navigator will promote these classes in the KINdred Spirits newsletters and with flyers given to kin caregivers.	Mary Pleger will determine if there are interest and class leaders available to hold these classes.	Mary Pleger, Kinship Navigator		December 31, 2014	This is routine practice and will be removed as a goal.